Swansea Music Department

Richard T. Cordeiro, Director of Music

Joseph Case High School
"Cardinals" Marching Band

Richard T. Cordeiro, JCHS Marching Band Director
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(508) 675-7409 Ext. 225 School

Joseph Case High School
70 School Street
Swansea, MA 02777

Dear Parent/Guardian of a JCHS Marching Band Member,

It is very important that all students make all rehearsals to give the entire ensemble the best chance to develop their best performance at each show and/or competition; which is why we set the schedule so far in advance. Penalties for unexcused absences and less than two-week, written parental notification of absences are severe and are listed in the Music Department Handbook. One person unexpectedly missing during a rehearsal can cost us hours in review during the next rehearsal due to the nature of writing drill, routines and memorizing music cues. However, we understand when emergencies, major family-scheduled events and/or doctor's appointments are unavoidable. We do ask that in all circumstances other than emergencies, that you inform us two-weeks prior to the absence. Provided below is a form in order for your convenience in preparing notification, which will also make absences easier to process for me. Thank you for your understanding and support of this valuable program

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"Cardinals" Marching Band Excused Absence Notification 2014-2015

Student Name: _____

Date of Absence	Reason for Absence	Parent Signature